

Shenandoah Valley Elementary

PTO Meeting Minutes

September 10, 2019

6:30 p.m.

**Attendees**

Sonya Land, Sue Arnold Corry, Jennifer Couchman, Heidi Hemmann, Karen Swindells, Michelle Givens, Kara Emerson, Katie Lail, Shaun Bell, Jill mcCallister, Deanne Emery, Nicole Wicker, Linda Novak, Auika Tomar, Debjani Sinha, A. Singhal, Vanitha, Angela Emerson, Patty & Johnny Farmand, Danielle Petty, K. Bhadesia, Tiffany Markus, Jackie Natsch, Lisa Villareal, Valerie Harris, Ali Corrigan

**Call to Order**

Steven Shane called this meeting to order at 6:38 p.m.

The expectation of all PTO meetings is to last for approximately 1 hour. According to the published bi-laws, one purpose of our meeting is to receive brief summary reports from all active committees. Only PTO business will be discussed at our meetings. Any personal or school district related issues should be discussed outside of the meeting with the appropriate school administrator at another time. One person at a time should speak so we may all hear each other and the recording secretary is able to provide us with clear and concise minutes of each meeting. The appointed meeting facilitator reserves the right to move the meeting forward, which means possibly limiting the time someone has to present their information.

**Welcome**

Steven Shane welcomed everyone to the meeting.

**April Minutes Approval**

Steven Shane requested a motion to approve the PTO minutes from April 2019. Copies of the minutes were provided to those in attendance. Shaun presented a motion to approve the minutes and Jennifer Couchman seconded the motion.

**Officer Reports**

**VP Report-Valerie Harris**

Valerie reported that there was a nice turn out for the room parent meeting and those families that have not yet paid room party dues will be getting a notice/envelope sent home in the Friday folder. She announced a committee chair was still needed for the yearbook Sudiksha Joshi volunteered to fill this opening. Valerie also announced a co-chair is still needed for the back to school carnival committee and she encouraged people to consider stepping up to co-chair roles in committees they are currently serving on. Committee members still needed for yearbook, carnival, bingo night, family fitness, and talent show. Lastly, she announced 7 staff still needed to be taken for appreciate a panther.

**Committee reports**

## **Book Fair**

Flyer will be coming home to sign up to volunteer for the book fair and also to sign up for e-wallet. Family hours Mon/Tues/Wed 4-5p.m. Thurs 4-8p.m.

## **Picture Day**

Helpers needed for afternoon slots.

## **Beautification**

More volunteers needed for October date.

## **Trivia Night**

Scheduled for February 8<sup>th</sup> more info coming at a later date

**Treasure Report:** Steven announced the treasure report was not ready. We will look over and pass the budget at the next meeting.

## **President Report**

1. **Fundraisers:** Papa John's pizza will be on the third Wednesday of every month. Chick Fila October 10, 2019 and March 24, 2020 both from 4:30-8p.m. Also, there will be a fundraiser for gently used clothing, more info to come later.
2. **Veteran's Day:** More help is needed for Veteran's Day parade and celebration.
3. **Yearbook committee:** needs more help
4. **Panther Pledge:** A lot of people paid their pledge at Meet the Teacher but we still need families to make their pledge. A drawing for Trunk or Treat prime spot will be mad from the names of people who made pledge at Meet the Teacher.
5. **Special Board Election for Corresponding Secretary:** Michelle Saldanha has moved therefore isn't able to be the corresponding secretary. Valerie Harris nominated Brittany Collier. Sonja Seconded the motion. Brittany was unable to be at the meeting but agreed to serve if elected.

## **Guest Speaker**

The guest speaker at this meeting was Stacia Wagers. Stacia provided lot of online resources for parents. The list included but not limited to: Dreambox, Common Sense Media, Hour of Code, Epic, Starfall, Chrome Music Lab, etc. The complete list can be found on the PTO Facebook page as well as the SVE Library page.

## **Teacher Report**

On behalf of all the teachers Mrs. Knowles expressed how appreciated the teachers feel. They love all the kind notes and gifts that were sent through the Appreciate-A-Panther program.

## **Principal Report- Dr. Cicotte**

Dr. Cicotte started by saying how SVE is such a great place to work and the staff and parents make it a great supportive community.

Dreambox: At the end of this school year our 3year contract the PTO purchased will come to an end. Discussions need to be made about possibly putting it in the budget for a new contract. Also, we need a new sound system that he would also like to be placed in budget discussions.

Lead time on late start days: Here is the list of LEAD groups for the 2019-2020 school year: Student Lighthouse, Green Team Leaders, Wellness Leaders, Assembly Leaders, Communication Leaders, Art Leaders, Morning Announcement Leaders, Teacher Leaders, Service and Sustainability Leaders, Running Leaders, Performance Leaders, PE Buddy Leaders, Kindness Leaders, Safety Leaders, K-1 leaders in training.

### **New Business**

Steven Shane announced a safe meeting is being planned with Officer Kaatmann for October or November, this includes going through an intruder drill. Also, a SMART Gun safety meeting is being planned for Oct/Nov.

### **Adjournment:**

Steven Shane thanked everyone for coming and adjourned the meeting at 7:35pm. Our next PTO meeting is scheduled for January 14, 2020 at 10:00am and will be coffee with the principals.

November 6, 2019 6:30-8:30PM

PTO Meeting with Officer Kaatmann-Topic Intruder Drills

**Attendees:** Steven Shane, Karen Swindells, Sue Arnold, Valerie Harris, Josh Emry, Tiffany Makus, Brittany Collier, Linda Novak, Jay Thakur, Jennifer Couchman, Angela Emerson, Katie Lail, Heather Lampert, Brent Hannah, Jakie Natsch, Chris Natsch, Felipe Riveria, Jami Dolby, Amanda Marsh

\*\*\*\*the PTO Budget was approved 1<sup>st</sup> by Chris, seconded by Jay